

# Microsoft Activation

- What do I do if I see a prompt stating that my copy of Microsoft Office is not activated?
- What do I do if I see a prompt stating that my copy of Microsoft Windows 10 is not activated?

# What do I do if I see a prompt stating that my copy of Microsoft Office is not activated?

Microsoft Office 2016 and earlier versions need to authenticate to the servers on the UCD(H) network every 6 months. You can resolve the message in one of the following ways:

- Connect to the UCDH VPN [Cisco Anyconnect VPN client](#).
- Connect to the UCD Library VPN [Ivanti/Pulse Secure VPN client](#).
- Contact PHS IT at [ithelp@phmail.ucdavis.edu](mailto:ithelp@phmail.ucdavis.edu) to schedule a time to have the license renewed or upgrade to Microsoft Office 365.

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